

Instructions: **Bold** fields must be completed.

Location Name	WBIC	SWIMS Station ID	NC Type	County	Date	Collector(s)	Contact info

Step 1: Circle species that you looked for - review the laminated picture field guide and *A Field Guide to Wisconsin Streams**.

AQUATIC	Hydrilla	Water lettuce	RIPARIAN	Purple loosestrife	INVERTEBRATES	Banded mystery snails	Turbidnose goby	White perch
PLANTS/ALGAE	Curly leaf	Eurasian water	PLANTS	Yellow flag iris	Zebra/quagga mussels	Rusty/red swamp crayfish	Ruffe	Snakehead
Starry stonewort	pondweed	milfoil	Flowering rush	Japanese knotweed	Asian clam	Other _____	Alewife	Other _____
Yellow floating heart	Fanwort	Didymo	Phragmites	Other _____	New Zealand mudsnails	FISH	Three-spine stickle back	
Brazilian waterweed	Parrot feather	Other _____	Japanese hop		Faucet snails	Rainbow smelt	Western mosquito fish	
European frogbit	Water hyacinth		Glyceria		Chinese mystery snails	Round goby	Eastern mosquito fish	

STEP 2: Record the sample site, habitat, and land use. If possible, record latitude and longitude (in decimal degrees). If AIS are observed, record species name, area, and density. If possible, collect up to 5 specimens of each AIS and take photos. Include internal and external labels with **species code, waterbody name, SWIMS station ID or WBIC or lat/long, collector's name, and date**. If needed, preserve specimens with adequate ethanol and identify ethanol type on label.

Site*	Habitat Type†	Land Use‡	Latitude	Longitude	Species 1 name, area §, density	Species 2 name, area §, density	Species 3 name, area §, density	Sample(s) collected (list/NA)?	Photo(s) collected? (list/NA)?	No AIS observed	Comments

*A – access, T – target, I - incidental

†Riffle, Run, Pool

‡Natural, Agriculture, Urban

§Area estimates: only one plant (.0001 ac), my living room (12'x16' or .004 ac); a baseball diamond (90' X 90' or 0.2 ac); or a football field (300'x 160' or 1.1acre)] If linear use appropriate conversion of miles to acres (# of miles X 3.62 (if only on one side of the stream/road divide by 2).

||Density ratings: 1 - a few individuals (1-25), 2 - many small, scattered populations (25 – 500), 3 - dense population (> 500)

Step 3: Please indicate how closely you looked for invasive species.

☐ **Very**
☐ **Somewhat**
☐ **Not at all**

STEP 3: Regional verifier examination specimen(s) and photographs and provide identification results. Submit to next verifier. Create ROI and attach documents.

Species	Specimen (Y/N)	Photo Name	Date sent	Comments	This section is completed by the verifier(s)					
					Verifier #1	Date	Species	Verifier #2	Date	Species

STEP 4: For new aquatic invasive species populations, collect photographs and samples. Provide photos, preserved specimens, and copies of the datasheet to the regional DNR verifier. Name photos with the SPSCODE_YYYYMMDD_WBIC or STATIONID or LAT LONG_ COLLECTOR.

STEP 5: Data was entered into SWIMS on _____ by _____

Once data is entered, send scans of data sheets to central office (Maureen.Ferry@Wisconsin.gov).

STEP 6: Data was proofed on _____ by _____

Notes: